



**Office of the Executive Engineer Lake Division No. 1st.
J&K Lakes and Waterways Development Authority Srinagar**

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Quotation

For and on behalf of the Jammu & Kashmir Lakes & waterways Development Authority, e-tenders on item rate basis are invited from authorized Stationary suppliers **“for supply of stationary for a period of one year”**.

The complete bidding process will be online as per below mentioned schedule;

01.	Date of issue of tender Notice.	31.12.2018
02.	Start date for downloading of bidding documents.	04.01.2019 (10.00 AM)
03.	Bid submission start date	07.01.2019 (10.00 AM)
04.	Bid submission end date	14.01.2019 (4.00PM)
06.	Date and time of opening of bids (Technical & Financial) on line.	15.01.2019 (2.00PM)
07.	Tender inviting authority.	Executive Engineer Lake Division No: 1st J&K LDA Miskeen Bagh Srinagar.
08.	Tender opening/receiving authority.	
09.	Earnest Money (CDR/FDR) to be pledged in favour of.	

- 1/- The bids must be accompanied with **Rs.10,000/- Earnest Money Deposit in the form of CDR/FDR pledge to the Executive Engineer Lake Division No.1st, J&K LWDA.**
- 2/- The bids must be accompanied with Rs.1,000/- Tender fee which has to be deposited into account **No.CDG/01850102 00 00 0004, JK Bank Upper Sathu through E-challan / receipt.**
- 3/- Scanned copy of Valid Registration Certificate, GST, PAN Card, Tender fee, and EMD are to be uploaded.
- 4/- Original copies payment viz. EMD and Tender fee are to be deposited by the lowest bidder within two days from the date he is declared as lowest.
- 5/- The contract shall remain valid for current financial year.
- 6/- The stationary items are to be supplied as per requirement of the Division on SoS basis during validity of the contract as per the allotted rates.
- 7/- The items must be of specified brand/ standard specifications.
- 8/- Sample of each item has to be deposited by the bidder in the office of the undersigned upto uploading date of bids specified above alongwith complete specifications.
- 9/- The supplies if found defective or not as per specification and brand will not be entertained and shall be replaced at the risk and cost of the supplier.
- 10/- The date of manufacture/ date of expiry/.batch no. and lot no. must be mentioned / printed on packing of the items.
- 11/- Only sealed items shall be accepted.
- 12/- The NIT Consisting of qualifying information, eligibility criteria, specifications, bill of quantities (B.O.Q), set of terms and conditions of contract and other details can be seen/downloaded from/uploaded on the Departmental website www.jktenders.gov.in upto said bidding schedule.
- 13/- The approved supplier with whom the order is placed by the Authority for any approved items of stationery shall be responsible for safe delivery of material in the office stores. Any loss or damage whatsoever caused to the supply shall be claimed by the Authority from such Supplier & the Supplier shall be liable to compensate by way of replacing the items. In the event of default the cost of defective items shall be charged/deducted from the bill or Earnest Money Deposited by the Supplier.
- 14/- Rates quoted should be FOR Divisional Office Miskeen Bagh Khanyar Srinaar.
- 15/- The bids shall be deposited in electronic format on the departmental website www.jktenders.gov.in upto said bidding schedule.

K.T.O

Executive Engineer



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- 16/- The bids uploaded on the website upto due date and time will be opened online by the tender opening authority in his office chambers on above said date and time in presence of the bidders who wish to attend. In case of holidays or office happens to be closed on the date of opening of the bids, the bids will be opened on the next working day at the same time and venue.
- 17/- The tender opening Authority reserves the right to accept or reject any or all bids without assigning any reasons thereof.

Sd/-

No: LDI/7193-7221
Dated:31.12.2018

Executive Engineer,
Lake Division NO;1st
LDA Srinagar.

Copy to the:

- 1/- Vice Chairman, J&K Lakes and Waterways Development Authority, Srinagar.
2/- Superintending Engineer J&K Lakes and Waterways Development Authority Sgr.
3/- Financial Advisor and CAO J&K LDA Srinagar for information. K.T.O
4/- Joint Director P & S H&UD for uploading NIT on Departmental web site as per HUD/Plan/53/2014-AF dated: 01.01.2015.
5/- The Deputy Director Information Department, Srinagar with the request to have the NIT notice published in the two leading local dailies (Urdu/ English) on top priority preferably in Greater Kashmir, Aftab, Sgr. Times or Kashmir Images before the last date fixed for issuance of tender documents
6/- Director AIR Srinagar through SABA advertising Agency Abdullah Bridge Srinagar for broadcasting the NIT on AIR once during prime time broadcasts.
7-8/- Executive Engineer, lake Division No. II nd,
9/- Executive Engineer Mechanical Division, LWDA.
10/- The Incharge R&M J&K LWDA for inf.
11/- The Watershed Manager Watershed Management Division J&K LWDA for inf.
12-13/-The Asstt. Executive Engineer, Inlake/ Rehabilitation Sub-Division for information.
14-15/-The Asstt. Accounts Officer/ Head Draftsman Divisional Office for information.
16-17/- Dealers.....
29/- Office Notice Board.